

MUNDELEIN SOCCER CLUB

Overview of Club's Rules and Regulations

Mission

The Mundelein Soccer Club (MSC) is a non-for-profit parent led volunteer community based soccer program dedicated to provide a competitive soccer experience for the committed soccer player. We will strive to create an environment that will provide each player with a valuable learning experience, an opportunity to improve their soccer skills, provide an entry into higher levels of soccer and a chance to be part of an improving program. We will support these principles by improving individual skills through well-structured practice sessions and playing games at the highest competitive, age appropriate level possible. Increasing the technical and tactical element of team play and by using soccer as a vehicle to promote fair play, self-confidence and good citizenship, our organization's success will be measured by how well we accomplish these objectives. We will abide by the rules and regulations of the IYSA, USYSA and FIFA, as well as the leagues in which our teams play, e.g. YSSL or NISL and IWSL.

Structure

MSC intends to sponsor at least one team in each age group, beginning at the U-8 level through, but not limited to, U-19. A second team in an age group will only be determined to be justified if the Board of Directors agrees that there are sufficient qualified participants, competent coaching, and adequate field space, not simply because there may be interest in fielding a second team.

All boys' league teams shall be called "Strikers" differentiated only by age division (U-8, U-9, U-10, etc). All girls' league teams shall be called "Magic", differentiated only by age division (U-8, U-9, U-10, etc). For ages where there are tiered teams they shall be differentiated by color. (Red-highest, Black-middle and White-lowest). No other team name shall be used or recognized.

Team Selection

MSC is committed to allowing each and every player the equal opportunity to tryout for an age appropriate team. Tryouts are held on the MSC Fields located at Fremont School. Tryouts for each anticipated team will be held in the late spring for teams, which will commence play after August 1 of that year. The selection process will establish the team for only the upcoming year of play, i.e. August 1 through July 31 of the following year. No player is guaranteed a position on any team in perpetuity.

Positions on any team must be earned and kept on merit. The head coach of the team will do selection of players. Team placement and selection is a sensitive process and MSC realizes that certain decisions may be disappointing to participants.

Playing at a higher age group

MSC maintains that all players play on an age appropriate team. There are three circumstances in which a player maybe rostered on a team in a higher age group.

1. Prior to tryouts a player must obtain permission to play in a higher age group from the player's current coach and the Coaching Administrator. No accommodations will be made to players in this regard after the conclusion of tryouts.
2. MSC will allow for players to play on a grade appropriate team even if this results in being rostered on a higher age group team.
3. In the event MSC is not able to form a team due to the lack of players in an age group, the Board of Directors in consultation with the coach of the higher age group team will offer players a roster spot (if available and if placement is appropriate) on the higher age group team for that playing season. These players must tryout for their age appropriate team at any and all subsequent tryouts.

Special Circumstance Girl's U15 and Above (Fall Only)

Players playing up on a Girl's U15 and above team in the Fall cannot be denied to play on their age appropriate team in the Spring provided that their age appropriate team has an available roster space. Under NO circumstances will MSC permit for a player to be demoted to a lower level age appropriate team to achieve this roster position.

Mid-season player transfers within age group

MSC maintains that the tryout selection process will establish the team roster for the upcoming year of play, i.e. August 1 through July 31 of the following year. It is only under the following circumstances that MSC will provide for a player to transfer to the roster of a higher level age appropriate team at midseason.

1. The player's current coach in consultation with the Coaching Committee and the coach of the higher level team concur that this is in the best interests of the player provided a roster spot is available on the higher level age appropriate team. Under **NO** circumstances will MSC permit for a player to be demoted to a lower level age appropriate team to achieve this roster position.
2. Players joining MSC at midseason will be placed on the lowest level age appropriate team provided the team has roster space and the player possesses the necessary soccer skills.

Guest players

MSC permits guest player participation to only MSC rostered players. Coaches may invite players from another MSC team to play as a guest for a MSC team that the player is not rostered on in a tournament in which the participant's team is not a participant. MSC adheres to the guest player policies of the IWSL and YSSL for regular season matches.

Playing time

Coaches will attempt to be fair with regard to playing time however MSC makes no guarantees about minimum playing time. The coaches will decide who starts and

how much each player will play. A number of factors will be taken into consideration in determining the amount of playtime a player receives. These factors include, but are not limited to, skill, ability, attitude, "coachability", knowledge of the game, practice habits and attendance, game aggressiveness, leadership and overall effort.

Practices

The coaching staff and trainer of the individual team will set practice days and times. All teams practice at least twice a week. Players are required to participate in one weekly team practice session run by their respective coach. They are also required to participate in a team training session run by a trainer. Players who are unable to attend the team training session must attend another team's training session. Schedules of training sessions are available on the MSC club website. Absences from team practices and training sessions may effect game playing time. It is the responsibility of all players to bring a soccer ball, shin guards and liquid refreshment to every practice session.

Coaches

Each team will have a head coach and at least one assistant coach. The head coach must have at least an "E" license or equivalent. Whenever possible, the assistant coach should have an "E" license.

MSC is a volunteer organization that depends upon volunteers to serve as coaches. Many of our coaches have collegiate soccer experience or have coaching experience at the secondary school level. MSC will continually strive to improve the level of our coaches through clinics and licensing courses. MSC will reimburse coaches/assistant coaches for the course fee to obtain an "F, E or D" license upon receipt of certification. New head coaches must be interviewed and recommended to the Board by the Coaches Committee of MSC. The Board can approve or disapprove the candidates at their own discretion.

Fees

U8-U9

The fees for the 2009-2010 year are \$600.00. This fee does not include the refundable \$50.00 volunteer deposit and \$100.00 uniform fees (if needed). (See Parents section below regarding volunteer fee.) This can be paid in full at the time of registration or by three payment installments. Invoices will be mailed two weeks prior to payment due date if the installment plan is selected.

The installment plan consists of four payments. The first payment of \$250 is due on the date of registration, the second payment of \$150.00 is due September 1, the third payment of \$150.00 is due November 1, and final payment \$150.00 is due February 1.

U10-U14

The fees for the 2009-2010 year are \$750.00. This fee does not include the refundable \$50.00 volunteer deposit and \$100.00 uniform fees (if needed). (See Parents section below.) It can be paid in full at the time of registration or by four installment payments. Invoices will be mailed two weeks prior to payment due date if the installment plan is selected.

The installment plan consists of four payments. The first payment of \$400.00 is due on the date of registration, the second payment of \$150.00 is due September 1, the

third payment of \$150.00 is due November 1, and final payment of \$150.00 is due February 1.

High School

The fees for the 2009-2010 year are \$600.00. This fee does not include the refundable \$50.00 volunteer deposit fee. (See Parents section below.) It can be paid in full at the time of registration or by two payment installments. Invoices will be mailed two weeks prior to payment due date if the installment plan is selected.

The installment plan for girl's high school consists of two payments. The first payment of \$400.00 is due on the date of registration. The second payment of \$150.00 is due September 1. The final payment of \$150.00 is due November 1.

The installment plan for boy's high school consists of two payments. The first payment of \$400.00 is due December 1. The second payment of \$150.00 is due February 1. The final payment of \$150.00 is due April 1.

Installment payments are expected to be paid on time. A **late fee of \$25.00 per month** will be charged to outstanding balances **and the player's pass will be removed from the coach until the balance is paid in full including late fees.**

NO PLAYER WILL BE ALLOWED TO PARTICIPATE ON HIS/HER RESPECTIVE TEAM UNLESS FINANCIAL OBLIGATIONS ARE MET. Special considerations will be offered to individuals who contact the MSC treasurer prior to the installment due date.

Scholarships

Families desiring financial assistance must complete a financial aid form and submit it to the MSC Treasurer with registration forms. All requests for aid will be made on a case by case basis and be kept in confidence.

Refund Policy

Refunds will be issued only for relocation and medical circumstances. MSC maintains the right to request notification from a physician. Approved refunds will only be issued for the session in which the player did not participate in (Fall or Spring). All requests must be made in writing to the MSC President.

MSC will honor requests for players to be released from a MSC team to join another club provided full payment of all MSC fees. All fees must be paid prior to the release of the player pass by MSC. This is an approved IYSA policy.

MSC Expenses

Player fees are used to pay costs associated with the following:

- League Fees
- Indoor Session (U10-U14)
- Team Trainers
- Coaches License Fees
- Administration Costs
- Field Maintenance
- Referee Fees
- Team Equipment
- Tournament Fees

Uniforms

Player will be required to purchase an MSC uniform. Solely the Board determines MSC uniform color and style. The purchase of uniforms will be handled at the annual registration session. Uniforms are expected to last at least two (fall/spring) soccer seasons and should be treated with care. Additional soccer equipment may be purchased, at the discretion of the Board, for any individual team. However, this equipment remains a part of MSC and must be turned in to the Equipment Manager at the end of the season. If the equipment is damaged or lost, it will be the responsibility of the team coach to reimburse MSC for this item(s). Any additional soccer equipment may be purchased at the discretion and responsibility of the coach and the team.

Parents

MSC is a volunteer organization that depends upon volunteers to serve in all MSC roles and positions. MSC could not exist without the participation of our player's parents. Parental volunteers allow MSC to provide an affordable and competitive soccer experience for our players.

Each soccer family is required to play an active role in MSC. This commitment is generally completed by volunteering four hours per soccer session. A \$50.00 volunteer deposit fee will be collected at the time of registration. This fee will be refunded at the conclusion of the soccer year upon written verification from the coach of their child's team. Verification will be obtained only if a parent has fulfilled 100% of their volunteer obligation. Failure to sign up for a volunteer position at the time of registration will result in the automatic forfeiture of this fee to MSC.

Volunteering activities are available at the Club and Team level. They include:

Club Positions:

- Board and Administrator Positions
- Tryout Administrator
- Uniform Administrator
- Equipment Administrator
- Publicity Club
- Fundraising

Team Positions:

- Team Administrator
- Board Meeting Representative at every meeting
- Field Maintenance: game day (Set up/take down & garbage removal)
- Field Maintenance: pre & post season

Parent volunteers must arrange for a substitute within their specific team if they are unable to fulfill their volunteer responsibility on a specific date. There are no exceptions.

Indoor Soccer

Player participation in winter indoor soccer sessions is included in MSC fees for U10-U14 teams. No player will be allowed to register for indoor soccer unless his/her MSC fees are up to date including all balances for the fall and indoor seasons and any uniform costs. MSC will not issue a refund for players who do not participate during the indoor session.

Standards of Conduct

The following is a code of conduct expected of participants in MSC supervised events, whether practices or games. These elements are not all inclusive and a coach may specify other rules he/she expects to be followed by their team. Players and coaches who are participating in MSC supervised events must recognize that they represent the organization and understand that their behavior casts a reflection upon MSC and its other members.

- **Coaches.** Coaches and assistant coaches will remember that they are obligated to model appropriate behavior at all times in the presence of players, parents and the general public, especially when engaged in activities representing MSC. Vocal criticism of players will not be tolerated. Coaches and their assistants may not use profane or abusive language in any MSC related activity. Any and all financial penalties levied by a league or tournament committee for the issuance of a red card to a coach during a match are the sole responsibility of that coach. The coach will be suspended until this penalty is paid. MSC is not responsible for the payment of penalties for forfeited games. This is the responsibility of the team that forfeited the game. Coaches will be responsible for collection of financial penalties from said team and forward them to the MSC Treasurer who will send them to the league.
- **Parents.** Parents must be aware of their behavior at all times to ensure that it supports the objectives of the team, the coaches and MSC. Parents should encourage their child to practice at home the concepts taught at practice, help their child understand his/her role on the team, and volunteer time as needed in support of team and club activities. Parents should not "coach" from the sidelines during games or practices. Vocal support of players is encouraged. **Vocal criticism of referees, players or coaches is not constructive and will not be tolerated or condoned. Parents who enter the field of play during a match will be suspended from attending the remainder of their player's soccer games for the duration of the season. MSC will remove a player's pass if a parent does not adhere to the MSC Board ruling.**
- **Players.** Players will not use profane or abusive language in any MSC related activity. Players will cooperate with coaches and teammates. Players will notify the coach as soon as possible when he/she is unable to attend a planned practice or game. They will display a solid work ethic during practice and games. They will not engage in disruptive behavior at anytime. They will demonstrate respect for their coaches, opponents and officials.
- Players, coaches and trainers are responsible for damage to property. This includes field property, vehicles and other player's equipment. Should a player be found to be responsible for damage caused during any activity related to MSC, that player or parent will be held financially accountable for the damage and subject to suspension as determined by the Disciplinary Committee.

- Should a coach determine that a player is not abiding by this code, the coach may impose disciplinary action as he/she sees fit. Should the coach desire, he/she may approach the Board or the Disciplinary Committee for their recommendations.
- The following penalties will apply to issuance of yellow and red cards during a single season (fall or spring) and will include any and all tournaments during that season. Any and all financial penalties levied by a league or tournament committee for the issuance of a yellow or red card to a player during a match are the sole responsibility of that player. The player will be suspended until this penalty is paid.

1. Yellow Cards

- a. A player receiving a yellow card prior to, during or after completion of a match will be reported by his/her coach to the MSC Vice President of Competitive Soccer. This will be considered a warning.
- b. A player receiving a second yellow card prior to, during or after completion of a match will be reported to the Disciplinary Committee for review. The player may be subject to disciplinary action.
- c. A player receiving a third yellow card prior to, during or after completion of a match will be reported by his/her coach to the MSC Vice President of Competitive Soccer. This violation will result in a one game suspension effective immediately.
- d. Yellow cards received from this point on will result in a one game suspension effective immediately and a review by the Disciplinary Committee as to further disciplinary action.

2. Red Cards

- a. A player receiving a red card prior to, during or after the complete of a match, will be suspended from play for the next scheduled game of a similar type, i.e. sent off from a league game would mean the next league game, not a tournament game.
- b. A player receiving a second red card prior to, during or after a match will be suspended from the next scheduled game of similar type and must be cleared by the Disciplinary Committee before resuming play.
- c. A player receiving a third red card prior to, during or after a match will be suspended indefinitely until the Disciplinary Committee reviews the cases and make its recommendation to the Board.
- d. Any and all financial penalties levied by a league or tournament committee for the issuance of a red card to a player during a match are the sole responsibility of that player. The player will be suspended until this penalty is paid.

All coaches are required to follow the appropriate reporting system to assure proper enforcement of our set policies. Failure to abide by these set policies may result in disciplinary action, which may include dismissal from MSC per the IYSA rule 006

pertaining to the involuntary release from a club. Please see www.IYSA.org for additional information.

Trainers. MSC promotes the use of trainers to assist MSC coaches in the development of its players and teams. Fees for trainers for the fall and spring seasons are incorporated into the MSC Registration fee. Trainer's qualifications are reviewed annually by the MSC Director of Coaching. Each team will be provided a trainer for the fall and spring seasons. Trainers are responsible for designing and organizing one training session per week under their supervision. These sessions will take place during one of the regularly weekly scheduled team practices. They will also provide a mid-season and season ending player evaluation. These evaluations will be used to assist coaches with the development of their players and teams.

- a. Trainers may conduct optional training sessions during the course of the year. These training sessions will not conflict with the regular team practice. Players are encouraged to participate in these sessions but not at the expense of their respective team practice. Costs associated with these sessions are not included in the MSC Registration fee and are the responsibility of the participating player.
- b. Trainers will conduct themselves in manner that reflects the MSC mission. Vocal criticism of players will not be tolerated. Trainers and their assistants may not use profane or abusive language in any MSC related activity.
- c. MSC Standards of Conduct apply to trainers who serve as a coach during a match.

Communication

As a volunteer organization, the success of MSC depends upon communication. MSC maintains a website www.mundeleinsoccerclub.com featuring general information, policies and procedures, upcoming events and team sites. In addition, parents are encouraged to contact a MSC Board member with any concerns that they have about their player, team or MSC. Parents are strongly encouraged to attend monthly MSC Board meetings held on the second Thursday of the month beginning at 7:30 pm at the Century 21 building at the northwest corner of Rt. 176 and Rt. 45.